

ASSOCIATED STUDENTS LECTURE NOTES SERVICE

Archive Contract

Each customer must agree to the following policies before purchasing Archive Notes from A.S. Lecture Notes Service. Please read each statement before signing below.

- A.S. Lecture Notes are only a supplement to your own notes. Therefore, they should not be used as a substitute for class attendance.
- Note-takers are not required to cover the last lecture of the quarter.
- Our staff and service take no responsibility for any inaccuracies in the notes provided. The customer is responsible for the accuracy of notes. Also, the A.S. Lecture Notes Service provides the customer the opportunity to view the archive notes before purchasing them.
- Refunds are **NOT** available for archive notes. There are **NO** exceptions to this policy.
- Archive notes must be picked up before the last day A.S. Lecture Notes is open; the Friday of finals week. No notes may be picked up the following quarter.
- If you ordered before 3pm, you can pick up your notes in **TWO** business days from the date of purchase after 10am.
 - For example, if you purchased your notes on Monday **before** 3pm, your notes will be ready for pick up by Wednesday after 10:30am.
 - But if you purchased your notes on Monday **after** 3pm, the notes will be ready for pick up by Thursday after 10am.

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First name _____ Last name _____

Phone _____ E-mail _____

Course (Ex: BILD 1) _____ Professor _____

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Signature _____ Date _____