A.S. LECTURE NOTES
PROFESSOR CONTRACT

PROFESSOR’S LAST NAME ___________________ FIRST ___________________

E-MAIL ADDRESS _______________________________________________________

DEPARTMENT ___________ MAIL CODE ______ PHONE ______________________

NOTE TAKER’S NAME ___________________________________________________

CLASS COVERAGE:
I agree to have my class, _______________, covered by A.S. Lecture Notes Service as
currents*. I agree to have my notes sold as archives** for future quarters, unless otherwise
indicated.

I allow these additional materials to be sold in archives:
  Class Syllabus Yes ☐ No ☐
  Exams and/or tests*** Yes ☐ No ☐
  Other class handouts (including lecture slides) Yes ☐ No ☐

GENERAL QUESTIONS:
I have my lecture slides available online. Yes ☐ No ☐
My lectures are Podcasted. Yes ☐ No ☐
My lectures are VIDEO Podcasted. Yes ☐ No ☐

PROFESSOR COPIES:
A.S. Lecture Notes provides professors with one complimentary quarter subscription for his/her class
if requested. Any additional subscriptions must be recharged to the professor’s budget number.

I would like ________ subscription(s):
☐ Each set DELIVERED to me each week in lecture
☐ Each set MAILED to me each week to mail code ____________.
☐ I would not like to receive any copies of the notes.

RECHARGE NUMBER ________________ (requests for more than one subscription)

CONTACT FOR RECHARGES ___________________ PHONE ______________________

SIGNATURE ______________________________ DATE _______________________

*Currents: Currents are the notes that the note-taker will be taking this quarter.
**Archives: Archives are compilations of one quarter’s notes. This quarter’s currents may be turned into a future archive. Archives are kept until
more recent currents that are offered for this class under the same professor replace them, or until the professor asks that we get rid of the archive.
*** Please note: If you agree to have tests sold in currents or archives, these tests will be accessible to anyone.